

Minutes

Regular monthly meeting of the village Board of Trustees
Thursday, November 12, 2015

Present: Mayor Carol Weaver; Venice Fl. Via: Face time

Trustees: Richard Phillips
Robert Puckett
Dale Leiser
Brian Murphy

Also attending: Glenn Smith; Jim Dunham; Rima Bostick; René Shur; and Bernadette Powis.

Mayor Weaver opened the meeting at 7:30 PM.

MINUTES

Mayor Weaver made a motion to accept the minutes of the September 21, 2015 Special meeting and the October 14, 2015 Regular monthly meeting minutes with corrections; seconded by Trustee Phillips. All voted “aye”.

BUDGET AMENDMENTS

Mayor Weaver made a motion to accept the following budget amendments presented by the Village Treasurer; seconded by Trustee Phillips. All voted “aye”.

General fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1990.4 Contingent Account	A.1680.4 Central Data Processing	\$790.00
A.7620.4 Adult Recreation	A.7140.4 Recreation Contractual	\$943.20

ABSTRACT

Trustee Phillips made a motion to approve the monthly abstract in amount of \$282,774.03; seconded by Trustee Murphy. All voted “aye.”

TREASURER’S REPORT

Mayor Weaver made a motion to approve the monthly treasurer’s report; seconded by Trustee Puckett. All voted “aye”.

FIRE DEPARTMENT

Trustee Phillips reported the Boy Scout Eagle Project of illuminating the firehouse sign by Nick Eisen was completed with the assistance of Chuck Rothermel of C & E Rothermel. The village CEO/ZEO, Glenn Smith, was requested to inspect and acquire an electrical inspection and ensure the direction of the light is properly on the sign.

The fire department did not send a representative to the meeting and no monthly fire report or officer’s meeting minutes were received.

DPW

Dave was unable to attend the meeting. Dale reported the DPW completed the winterization of the bathrooms and concession stand at the playground. The Christmas lights in the village square will be hung on December 2nd with the assistance of Fairpoint Communications and Tom Butcher.

Water Department-There was a water line break under Jed Cleary's driveway (the old Risedorph business) approximately 500 ft back off of Rt. 9/Broad Street. The water line was also connected to Rod Blackburn's home. The paving at the site of the water line break is scheduled for next week.

DPW garage-Dale reported he met with Matt Sherman, a representative for the insurance company, the engineer for the insurance company and the village's engineer, Ray Jurkowski.

They discussed/agreed using the same blue print as the old building with an additional 2 ft in two areas to accommodate the DPW trucks with plows. Ray will have a contractor price out the project as discussed with a 4' slab.

Dale noted there is a meeting scheduled for Monday for final review. He will have Ray send a copy of the plans to Glenn for final code review. Glenn stated for the heated area the load limit may require a 6" slab. When he receives the plans he will determine if a 6" slab will be required. If the code requires a thicker slab then the insurance company will pay for it.

Dale stated once the village receives the cost of the project, that will be the amount the insurance company will pay the village. The village may change or add items to the bid as alternates but the goal of the village board is to stay within the money received from the insurance company.

Renting of space-Dale submitted three possible rental spaces for village equipment to the insurance company. The insurance company approved to pay up to \$2,500 a month with no length requirement. Two spaces have heat, water and equipment. Tom Hall's on Fordham Rd, Den Besten's on Tuzinski. Ms. Tomchick has a garage with heat but no equipment off of Pin Oak in the Town of Kinderhook. Trustee Phillips and Trustee Leiser will meet and conduct a site visit to determine which site is best. They possibly may need to rent two places depending on equipment needed during a storm.

Water line at Creek-Trustee Leiser spoke with Ray Jurkowski; he has not received any bids on the water line. Ray did inform Dale he was expecting two bids from contractors in Hudson and C & E Rothermel was given a bid package. The project will need to be completed by the end of the year when the permit expires.

Equipment- Trustee Leiser received an email from Matt Sherman on the policy of rental equipment. The village's policy allows for rental of equipment at \$500.00 per day up to a maximum of \$5,000.

Trustee Leiser is prepared to send the backhoe specs to John Deere, CAT and ABC. The bids will be due by 1:00pm on Wednesday, December 9th, 2015 and opened at 7:30pm at the regular monthly village board meeting.

Informative Street signs-Mayor Weaver tabled a discussion on informative street signs as Dave was not in attendance to report what research he had conducted with NYS DOT.

No parking signs at the village parking lot-Trustee Murphy made a motion approving of the fabrication of one self-standing, two-sided municipal parking lot sign, and two wall-mounted signs along the driveway to be affixed onto The Flammerie wall; seconded by Mayor Weaver. All voted "aye".

Snow and Ice Removal contract with the County-Due to the Holiday the county did not meet to vote on the contract. They will meet on November 18th and inform the village by our December meeting.

Stop signs-Trustee Murphy would like the village board to consider installing stop signs on Gaffney Lane and Rothermel to assist in slowing traffic. He has had several conversations with Jim Dunham on ways to reduce speed. They reviewed the NYS Manual on Unified Traffic Control Devices. Jim recited from the manual that stop signs and yield signs should not be used as a traffic calming measure. He noted the manual gives other ideas to reduce speed like the speed bumps that the village board could consider. Brian stated that the manual also makes reference to some opinions that stop signs help to reduce speed. Jim also noted a stop ahead sign will also be installed notify motorist to stop.

Trustee Murphy made a motion to add stop signs at Catskill View on Gaffney going both ways and on Eichybush at Rothermel; seconded by Trustee Phillips. All voted: Trustee Phillips “aye”; Trustee Puckett “aye”; Trustee Leiser “aye”; Trustee Murphy “aye”; Mayor Weaver “Nay”.

Resident Rima Bostick requested Trustee Murphy amend his motion to include stop signs on Hudson Street and William Street. Trustee Murphy amended his motion to include the stop signs on Hudson Street; seconded by Trustee Phillips. All voted “aye”.

The village clerk will request the Village attorney draw up the local law to add the stop signs. The board can then make a motion at the December meeting to hold a public hearing at the January monthly village board meeting.

CODE ENFORCEMENT OFFICER

The CEO/ZEO monthly report was received with \$1,343.50 of fees collected.

Glenn Smith sent a property violation notice to Ms. Dobies at 48 William Street. Village code states that if a resident does not remedy the violation, with the approval of the village board, the CEO may hire a contractor to complete the work and bill the resident. Glenn is requesting permission from the village board to hire a contractor to complete the work and bill the resident. Trustee Phillips made a motion approving the CEO/ZEO’s request; seconded by Trustee Murphy. All voted “aye”.

VILLAGE HALL

Roof Repair Project-A construction meeting was held last week with Trustee Puckett, Glenn Smith, Marilyn Kaplan and Mid State Industries project manager, Carl Veglia. Glenn does not feel the proper bracket mounting hardware was used per the bid specs. Glenn believes the writing in the specs that states restore or replacement of brackets means all of the brackets would be re-attached. Trustee Puckett believes the conversations in previous meetings never implied all the brackets would be pulled off and re-attached. They are working with Marilyn on the bid specs to determine what did the bid specs require. An estimate of \$3,400.00 was given to pull off all the brackets and re-attach. Marilyn needs to determine if this was the intention in the bid specs. If not, the village will need to give approval and pay for the additional work requested.

When Mid State was repairing the brackets there was minor damage done to the lower roof. Mid State has agreed to repair and seal as needed. The contract called for snow guards but the contractor is unable to find them; Mid State will be contacting the manufacture.

Glenn found errors in the man hours submitted by Sullivan in their change order. He found 60 hours unaccounted for at a cost of approximately \$6,000.00 He has requested they meet and justify the billing of those 60 hours.

Trustee Puckett would like additional work done around the village hall possibly by the village DPW next summer. He would like the windows painted and the eyebrows above the window repaired/restored and painted.

Water damage-There was a discussion concerning effects of the recent rain storm and the potential causes for the leaks in several locations in the building. MSI was contacted regarding the leaking and upon investigation found water leaking around the four support posts of the cupola and a small tear in the ice shield. Trustee Phillips was in contact with Matt Sherman from NYMIR, the village's insurance company. Matt spoke with Mid State and put them on notice of the damage. The damages will be covered by the insurance company either NYMIR or Mid State by way of subrogation. This will include the damaged installation, fire alarm censor, and tin ceiling and carpet tiles in village office. Glenn would like the engineer to inspect the attic to confirm any and all damage.

HALL CONSTRUCTION LANDSCAPING SIDEWALK CLEARING CONTRACT

Mayor Weaver made a motion to sign the sidewalk clearing contract for the 2016 winter season; seconded by Trustee Leiser. All voted for "aye".

ZONING BOARD

Minutes of the August 24, 2015 meeting were received.

The zoning board upheld the CEO/ZEO's decision on the large art sculpture on the front lawn a "The School". There will be a public hearing on November 23 concerning a small subdivision on Ann Schomaker's property at 66 Broad Street.

PLANNING BOARD

Minutes of the August 6, 2015 meeting were received.

The board tabled Paul Calcagno's minor subdivision, waiting on easement paperwork.

Comprehensive Plan Update-

Minutes of the August 6, 2015 minutes were received.

Trustee Puckett and Trustee Phillips attended the meeting to discuss the survey questions proposed. This led to much discussion of the survey. The committee will be adjusting the survey.

HISTORIC PRESERVATION COMMISSION

Minutes of the September 17, 2015 meeting were received.

ECONOMIC DEVELOPMENT DIRECTOR

The monthly activity report from Renée Shur was received and is on file in the village office.

YOUTH PROGRAM RESOLUTION

Trustee Murphy made the following resolution seconded by Trustee Phillips. All voted "aye".

BE IT RESOLVED that the village of Kinderhook will submit an application to the New York State division for youth for the 2015 youth program.

WASTEWATER COLLECTION PROJECT

Mayor Weaver has been working with OCR on the requirements to create jobs for the grant funds received for the sewer project. At this time 12 jobs have been created meeting the current HUD requirements. Mayor Weaver will work with OCR in completing the closeout paperwork required for the grant funds.

SIDEWALK LINK PROJECT

Jim Dunham received the final closeout letter on October 27, 2015. He expects the remaining federal reimbursement to the village to come within a month and the state reimbursement in a few months. He noted this was a \$1 million dollar project to connect the two villages installing 3/4 mile of sidewalk. The cost to each village was approximately \$24,000. Trustee Phillips stated we should name it "Dunham's Way".

RECREATION COMMISSION

Trustee Murphy would like to apply for grant funds in anticipation of making better access to the Kinderhook Creek. A dock for Kayakers could be installed for summer months. Trustee Murphy made a motion to apply for the New York grants Gateway as a prescreening process to apply for grant funds; seconded by Mayor Weaver. All voted "aye".

Trustee Phillips asked about the 2015 financial and data reports that he had requested at the October meeting which were for the Summer Playground, Community Night and Movie Night. In addition he asked for a report detailing expenditures and approximate attendance for the annual Halloween Party at the Village Hall.

The Village Clerk/Treasurer stated the Recreation Commission had not met since Trustee Phillips's request. She could prepare the financial portion of his request but will need the assistance of the other members to complete his request.

KBPA

Trustee Phillips made a motion to approve the following applications; seconded by Trustee Murphy. All voted "aye".

- a. KBPA is requesting to close off Hudson Street from the light to the village parking lot during Candle light night. The village board also authorized to have the county traffic information sign placed at Hudson Street and Maiden Lane showing a detour down William Street. A notice on the village website or e-mail blast concerning the detour for candlelight night would be helpful.
- b. CYO is requesting the second floor village hall Tuesday evenings for cheerleading practice.
- c. Kinderhook runners club is requesting the village hall second floor on January 9, 2016 from 8 AM till noon.

TAXPAYER TIME

Trustee Puckett felt the village board should consider bi-weekly payroll and direct deposit. He felt this would reduce the staff time needed to prepare payroll on a weekly basis and reduce costs. Resident Rima Bostick noted there may be payroll laws not allowing bi-weekly without employees permission due to income brackets.

Renée thought a grant could be applied for to study the need for additional stop signs.

Q: What will be the protocol for resident complaints with the Snow clearing done by the county?

A: Village residents will call the village hall office and the village hall will call the County. The County is a subcontractor of the village.

Mayor Weaver made a motion to adjourn at 9:28 PM; seconded by trustee Phillips. All voted "aye."

Respect fully submitted,

Nicole H. Heeder
Village Clerk